



# Policy Statement

## Playground Evacuation

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Policy Adopted by LAC:	17.01.2017
Policy Review Date:	17.01. 2018

## **Rationale:**

With regard to the safety of the children in the playground during mid-morning, mid-day and afternoon breaks or PE/ Outdoor activities , it is felt that a procedure for entering the building in an emergency is equally as important as leaving it.

A uniform approach is needed by teaching and lunchtime staff in the use of whistles and signals given.

The following **Procedures** are to be carried out:

- Teaching and Lunchtime staff (Infant & Junior ) are to use panic alarms and whistles
- ONE single blow will be for the children to stand still and await instructions
- A SERIES of SHORT BLOWS will signal to the children to walk quickly to the nearest door and straight into the building
- The internal alarm – continuous bell, not to be confused with fire alarm – will be pressed as soon as the alert is known.
- The children will go straight to their cloakrooms for a headcount and register check.
- LSAs will report to Bases
- Staff inside the building on hearing the whistles and alarm will go to their Base and do a headcount check.
- All exit doors will then be on automatic lock by the last member of staff entering the building and checked.
- Infant and Junior Exit doors to the playground are on electronic lock after break and after end of day dismissal by staff.

Practices are to be carried out regularly by whole school during session and lunchtimes, covering a variety of scenarios and range of staff on the premises.

Practices are logged in the Fire Drill manual.

Procedure Reviewed: Oct 2014 / Nov 2015 / Jan 2017